

**Manchester City Council
Report for Information**

Report to: Economy Scrutiny Committee – 14 November 2012
Subject: Overview Report
Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for Information – the most recent Real Time Economy Dashboard

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officers:

Name: Eleanor Fort
Position: Scrutiny Support Officer
Telephone: 0161 234 4997
Email: e.fort@manchester.gov.uk

Wards Affected:

All

Background documents (available for public inspection):

None

1. Monitoring Previous Recommendations

Date	Item	Recommendation	Contact Officer	
5 March 2012	EES/12/15 Greater Manchester Combined Authority	To request that the Assistant Chief Executive provide details of the membership of the Business Leadership Council to the Committee.	Sara Todd, Assistant Chief Executive (Regeneration)	
		<p>Response:</p> <p>The current membership is as follows: Chair - John Early Partner Genr8 Developments LLP Dr John Ashcroft, Chief Executive, pro manchester Professor John Brooks, Vice-Chancellor, Manchester Metropolitan University Steve Corcoran, Chief Executive, Speedy Hire Plc Charlie Cornish, Group Chief Executive, Manchester Airports Group Martin Douglas, General Manager UK and Ireland Cargills PLC Bill Enevoldson Partner, Public Sector, KPMG Peter Greenhalgh, Managing Director, DCT Civil Engineering William Lees-Jones, Chief Executive, JW Lees & Co Ltd Clive Memmott, Chief Executive, Greater Manchester Chamber of Commerce Chris Oglesby, Chief Executive, Bruntwood Neil Smith, Managing Director, Kinetic Alan White, Chief Executive, N Brown Group plc Susan Woodward, Director, The Sharp Project</p>		
Date	Item	Recommendation	Response	Contact Officer
18 July 2012	ESC/12/13 Overview Report	To note that Manchester College was carrying out work to develop new indicators of success, and to invite them back to the Committee once this work had been developed further.	Jack Carney of the Manchester College has provided an interim update of what has taken place since the Manchester College attended the Committee. He will be providing further updates and is happy to attend a future meeting of the Committee to discuss the work further.	Eleanor Fort, Scrutiny Support Officer
5	ESC/12/15	To invite the Chair of the Public Accounts	A letter was sent by the Chair on	Eleanor Fort,

September 2012	The Work Programme	Committee to a future meeting of the Economy Scrutiny Committee to discuss how the Work Programme can be improved on a national level.	17 October 2012. The Committee will be informed when a response is received	Scrutiny Support Officer
5 September 2012	ESC/12/15 The Work Programme	To request that the prime contractors share qualitative data about the discrepancies between the skills required in job vacancies and the skill level that people who are referred to the Work Programme have, and how they are addressing them.	A response to this recommendation will be reported back to a future meeting of the Committee.	Eleanor Fort, Scrutiny Support Officer
5 September 2012	ESC/12/16 Family Poverty Strategy	<p>1. To request that officers consider incorporating the following into the Family Poverty Strategy:</p> <ul style="list-style-type: none"> • More emphasis on schools and the impact that they have in relieving poverty for children; • More emphasis on the role that leisure plays in relieving the impact of poverty, and how the Council and its partners can support this; • The importance of sharing good practice between different groups who are involved in supporting people back to work; • More focus on the short term strategies that need to be implemented immediately; • The inclusion of targets that have a longer term focus and are measurable and timely. • More focus on how the strategy will 	<p>The Executive welcomed the Committee's recommendations, and agreed to delegate authority to the Assistant Chief Executive (Regeneration) to make further amendments to the draft in response to the comments of the Economy Scrutiny Committee.</p> <p>The item to follow up the recommendations of the Committee as well as monitor the implementation the strategy has been added to the Committee's work programme.</p>	Sara Todd, Assistant Chief Executive (Regeneration)

		<p>be rolled out, and what impact it will have on communities.</p> <p>2. To request that the Chair ensure that the recommendations are taken forward.</p> <p>3. To add an item to the work programme to follow up how the recommendations are taken forward and how the strategy is implemented.</p>		
17 October 2012	ESC/12.23 Draft Beswick Community Hub Masterplan	To recommend that the Young People and Children Scrutiny Committee look into the safeguarding arrangements of the Manchester City Football Club Youth Academy in more detail.	This has been discussed with the Chair of the Young People and Children Scrutiny Committee through the agenda setting process. It has been added to the scope of the next Safeguarding Update for the Young People and Children Scrutiny Committee, due to be submitted to the December 2012 meeting	Eleanor Fort, Scrutiny Support Officer
17 October 2012	ESC/12/24 Greater Manchester Enterprise Zone – Adoption of Manchester Airport City Enterprise Zone Framework Plan	To invite Professor Ian Jacobs, Vice-President and Dean of the Faculty of Medical and Human Sciences at Manchester University, to provide a presentation to a future meeting of the Committee on role of medical research supporting economic growth in Manchester.	This invitation will be sent once a suitable meeting is identified.	Eleanor Fort, Scrutiny Support Officer

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **15 October 2012**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Subject Area for Decision	Key Decision Objective /Consultation arrangements /Point of Contact	Anticipated date of decision Documents to be considered	Decision Taker (Executive or Chief Officer)
CHIEF EXECUTIVE Miles Platting Joint Service Centre	Key Decision Objective: Update of options review for delivery of service cluster at Miles Platting Joint Service Centre / Community Hub. Consultees: Local members, partner organisations and residents via New East Manchester	November 2012	Executive

3. Items for Information

The October Real Time Economy Dashboard is included below for information.



MANCHESTER
CITY COUNCIL

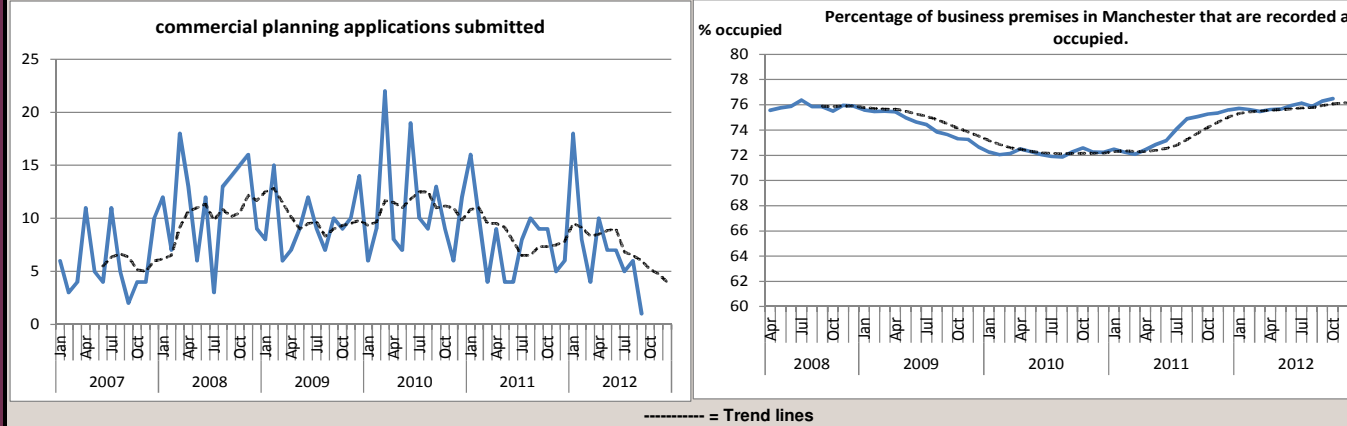
Manchester City Council Real Time Economy Dashboard October 2012

REAL TIME ECONOMY DASHBOARD - GROWTH

BUSINESS AND RETAIL

Measure	Latest result available	Latest result	Monthly / Quarterly change (%)	Annual change (%)	Biennial change (%)	Pre-April '08 recession change (%)
Average annual prime retail rents in Manchester (£ per sq. Ft) (Source: Cushman and Wakefield)	Jun-12	£250.00	0.0%	0.0%	-3.8%	-23.1%
Average annual prime office rents in Manchester (£ per sq. Ft per year) (Source: Cushman & Wakefield)	Jun-12	£28.50	-1.7%	-5.0%	5.6%	0.0%
Number of commercial planning applications submitted during the month (Source: MCC Planning System)	Sep-12 (Provisional)	1	-83.3%	-88.9%	-92.3%	-50.0%
Percentage of business premises recorded as occupied* (Source: MCC Business Rates System)	Oct-12	76.5%	0.2%	1.2%	3.9%	0.9%
Total Monthly Footfall at Manchester Markets (Source: Manchester Markets)	Sep-12	844,681	19.2%	1.1%	3.1%	not available
Monthly Footfall in the City Centre (Source: CityCo; Market St, King St, Exchange Sq, New Cathedral St)	Sep-12	** see note below	17.4%	0.9%	-2.5%	-10.3%

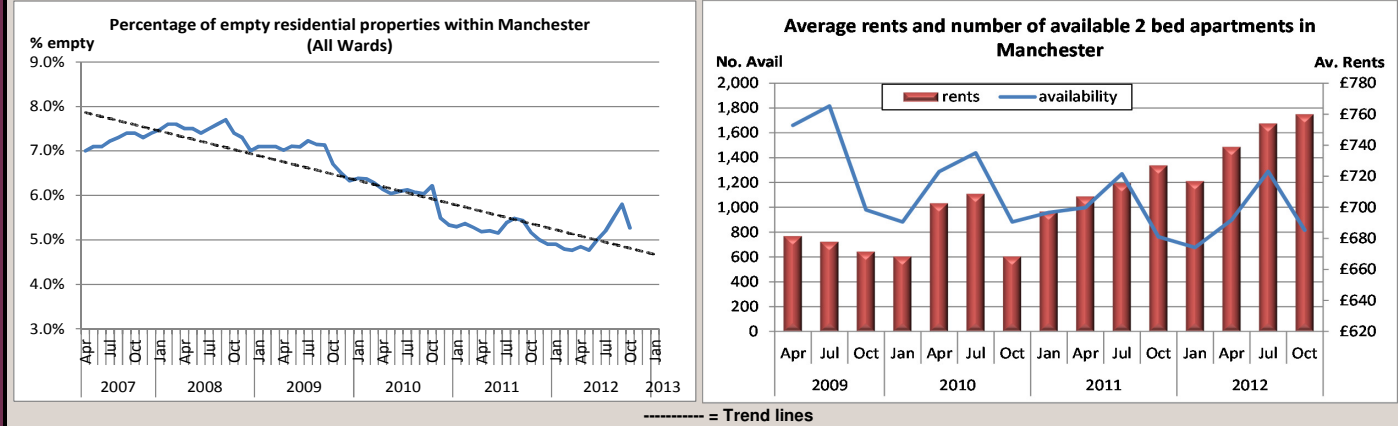
* Closest pre-recession change figure available is April 2008 for occupied business premises.
** Actual footfall figures are commercially sensitive and therefore not published. Trend comparisons have been made, based on four city centre footfall counters: Market Street, King Street, Exchange Square and New Cathedral Street.



PROPERTY

Measure	Latest result available	Latest monthly result	Monthly / Quarterly change (%)	Annual change (%)	Biennial change (%)	Pre-April '08 recession change (%)
Percentage of empty residential properties within Manchester (Source: MCC Council Tax Register)	Oct-12	5.3%	-0.5%	0.1%	-0.9%	-2.1%
Median average house prices of properties sold within the month (Source: The Land Registry) ***	Jul-12	£125,000	-10.7%	-2.3%	-0.8%	-10.7%
Number of properties registered as sold within the month by The Land Registry (Source: The Land Registry)	Jul-12	346	13.8%	-18.6%	-31.5%	-68.6%
Average asking rents for 2 bed apartments in Manchester (£ per calendar month) (Source: Estate Agent listings)	Oct-12	£760	0.8%	4.5%	13.8%	not available
Number of available 2 bed apartments for rent in Manchester (Source: Estate Agent listings)	Oct-12	816	-36.7%	7.1%	-7.5%	not available
Number of new registrations on the housing register (Source: MCC Civica Housing System)	Sep-12	1,808	8.1%	-8.0%	36.0%	15.2%

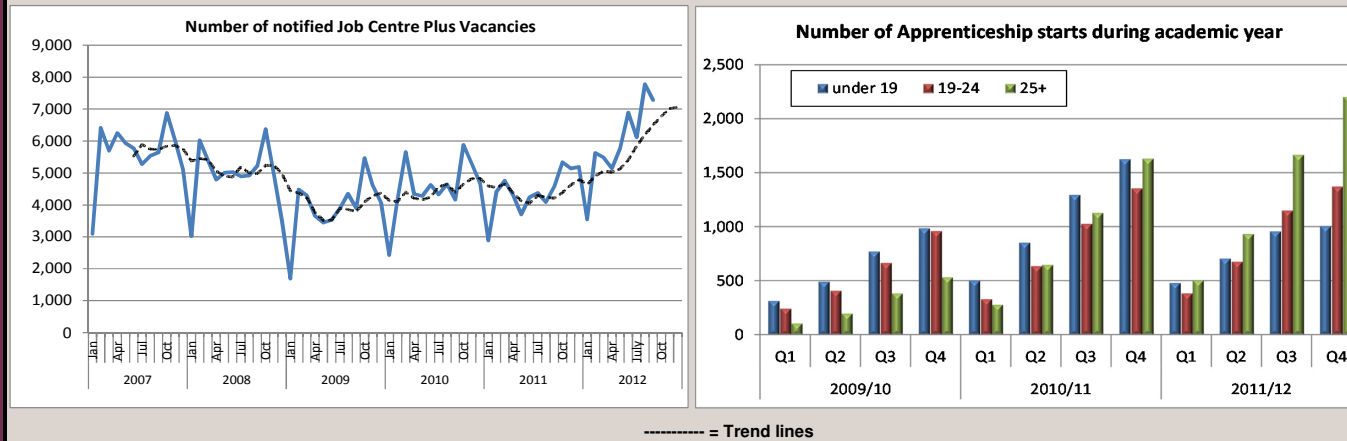
*** This data covers the transactions received at Land Registry in the period 1st July 2007 to 31st July 2012. © Crown copyright 2012.



WORK

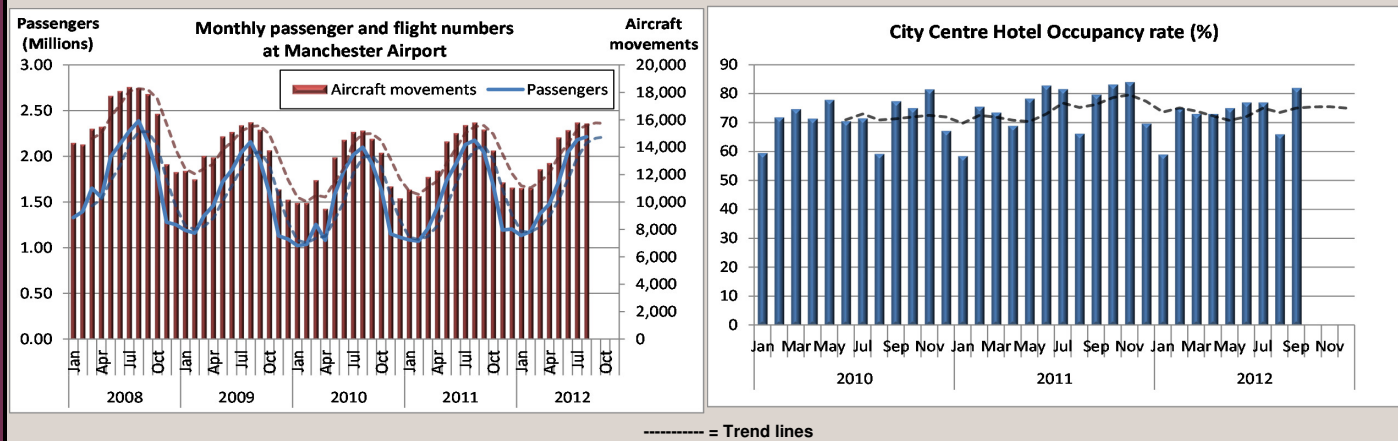
Measure	Latest result available	Latest result	Monthly / Quarterly change (%)	Annual change (%)	Biennial change (%)	Pre-April '08 recession change (%)
Apprenticeship Starts: Under 19 (academic year) ** (Source: The Data Service)	Aug 11 - Jul 12	1,009	5.2%	-38.0%	2.1%	not available
Apprenticeship Starts: 19-24 (academic year) ** (Source: The Data Service)	Aug 11 - Jul 12	1,373	19.2%	1.2%	42.9%	not available
Apprenticeship Starts: 25+ (academic year) ** (Source: The Data Service)	Aug 11 - Jul 12	2,204	32.1%	35.0%	312.7%	not available
Apprenticeship Achievements: All Ages (academic year) ** (Source: The Data Service)	Aug 11 - Jul 12	2,020	32.0%	14.1%	80.4%	not available
Number of new vacancies notified to Job Centre Plus within the month (Source: ONS, NOMIS)	Sep-12	7,283	-6.4%	59.5%	75.2%	29.2%

** Provisional apprenticeship figures reported for August 2011 - July 2012



TOURISM

Measure	Latest result available	Latest monthly result	Monthly change (%)	Annual change (%)	Biennial change (%)	Pre-April '08 recession change (%)
City Centre hotel occupancy rate during the month (Source: STR Global, Sample: 26 hotels)	Sep-12	82%	16.0%	2.0%	5.0%	not available
Greater Manchester hotel occupancy rate during the month (Source: STR Global, Sample: 64 hotels)	Sep-12	80%	14.0%	0.0%	3.0%	not available
Monthly count of passengers at Manchester Airport (Source: Civil Aviation Authority)	Aug-12	2,214,089	1.5%	1.7%	5.5%	-11.6%
Monthly count of aircraft movements at Manchester Airport (Source: Civil Aviation Authority)	Aug-12	15,734	-0.5%	-0.5%	3.3%	-22.1%



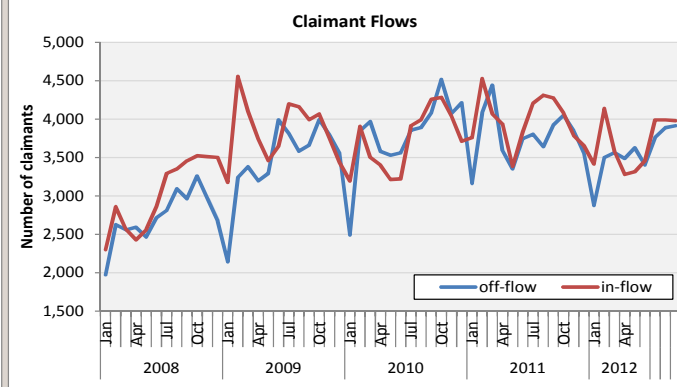
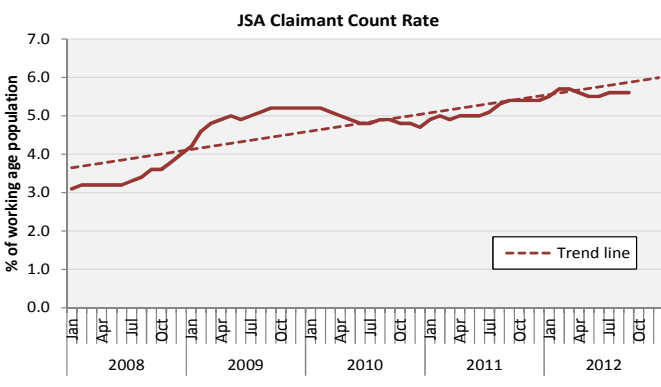
PP - Indicates percentage measures where percentage point change has been reported

REAL TIME ECONOMY DASHBOARD - WELFARE AND DEPENDENCY

Job Seekers Allowance (JSA) Claimant Count	Sept 2012	Monthly change (Aug 12 to Sep 12)		Annual change (Sep 11 to Sep 12)		Biennial change (Sep 10 to Sep 12)		Pre-recession change (Sep 07 to Sep 12)	
		Number	%	Number	%	Number	%	Number	%
Unemployed (JSA Claimant Count)	20,207	49	↓ 0.2%	757	↓ 3.9%	2,416	↓ 13.6%	9,305	↓ 85.4%
Unemployment Rate*	5.6%	n/a	→ 0.0%	n/a	↓ 0.2%	n/a	↓ 0.7%	n/a	↓ 2.3%
Numbers flowing on to JSA	3,981	-10	↑ -0.3%	-296	↑ -6.9%	-277	↑ -6.5%	1,214	↓ 43.9%
Numbers flowing off of JSA	3,916	28	↑ 0.7%	-8	↓ -0.2%	-166	↓ -4.1%	1,044	↑ 36.4%

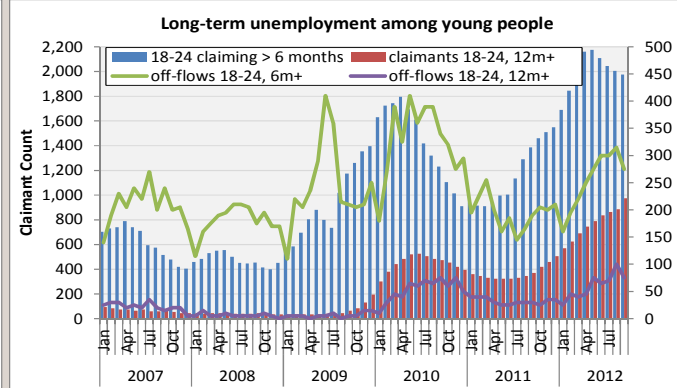
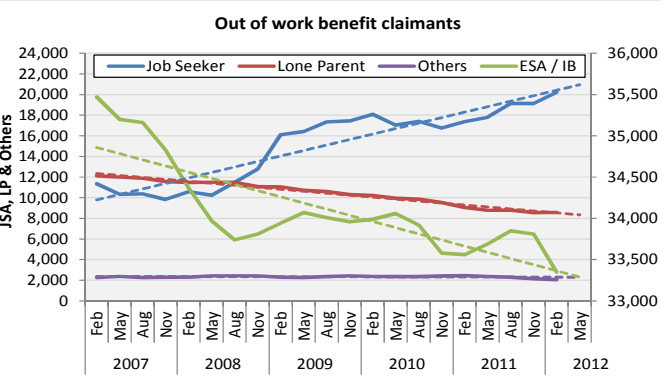
*As proportion of population aged 16-64.

Source: Office for National Statistics, NOMIS



18-24 year old JSA claimants (duration of claim)	Sept 2012	Monthly change (Aug 12 to Sep 12)		Annual change (Sep 11 to Sep 12)		Biennial change (Sep 10 to Sep 12)		Pre-recession change (Sep 07 to Sep 12)	
		Number	%	Number	%	Number	%	Number	%
All 18-24 claimants	5,470	-70	↑ -1.3%	-405	↑ -6.9%	100	↓ 1.9%	1820	↓ 49.9%
Claimants 6 months +	1,975	-30	↑ -1.5%	590	↓ 42.6%	745	↓ 60.6%	1460	↓ 283.5%
Claimants 12 months +	975	90	↓ 10.2%	605	↓ 163.5%	500	↓ 105.3%	910	↓ 1400%
Off-flows 6 months +	275	-40	↓ -12.7%	85	↑ 44.7%	-65	↓ -19.1%	35	↑ 14.6%
Off-flows 12 months +	75	-25	↓ -25.0%	45	↑ 150.0%	0	→ 0.0%	60	↑ 400.0%

Source: Office for National Statistics, NOMIS



Out of work benefits (OOWB)	February 2012	Quarterly change (Nov 11 to Feb 12)		Annual change (Feb 11 to Feb 12)		Biennial change (Feb 10 to Feb 12)		Pre-recession change (Feb 08 to Feb 12)	
		Number	%	Number	%	Number	%	Number	%
Job Seeker	20,230	1,110	↓ 5.8%	2,840	↓ 16.3%	2,150	↓ 11.9%	9,650	↓ 91.2%
ESA / Incapacity Benefit	33,350	-460	↑ -1.4%	-210	↑ -0.6%	-640	↑ -1.9%	-1,020	↑ -3.0%
Lone Parent	8,580	30	↓ 0.4%	-480	↑ -5.3%	-1,640	↑ -16.0%	-2,900	↑ -25.3%
Others on income related benefit	2,070	-80	↑ -3.7%	-380	↑ -15.5%	-310	↑ -13.0%	-230	↑ -10.0%
Total residents claiming OOWB	64,230	610	↓ 1.0%	1,780	↓ 2.9%	-440	↑ -0.7%	5,490	↓ 9.3%
% of residents claiming OOWB*	17.8%	n/a	↓ 0.2%	n/a	↓ 0.5%	n/a	↑ -0.1%	n/a	↓ 0.4%

*As proportion of population aged 16-64.

Source: DWP, NOMIS

Young people, residing in Manchester, who are Not in Education, Employment or Training**	September 2012	Annual change (Sep 11 to Sep 12)	
		Number	%
NEET Rate	6.3%	n/a	↓ 0.7%
Unknown Rate	11.6%	n/a	↓ 6.0%

** Please note: due to changes in national reporting requirements the cohort for NEET is now 16-18 year olds, plus those who turn 19 during the academic year. Monthly NEET figures are indicative, official NEET figures are released annually in November.

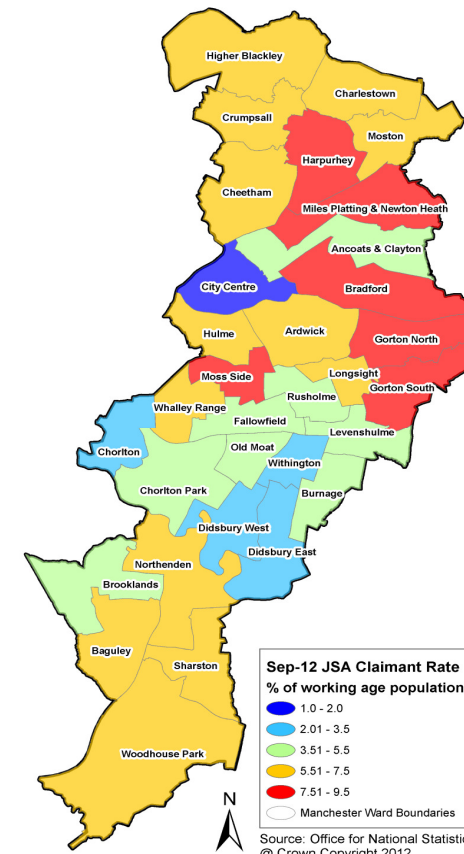
Source: Connexions

PP - Indicates percentage measures where percentage point change has been reported

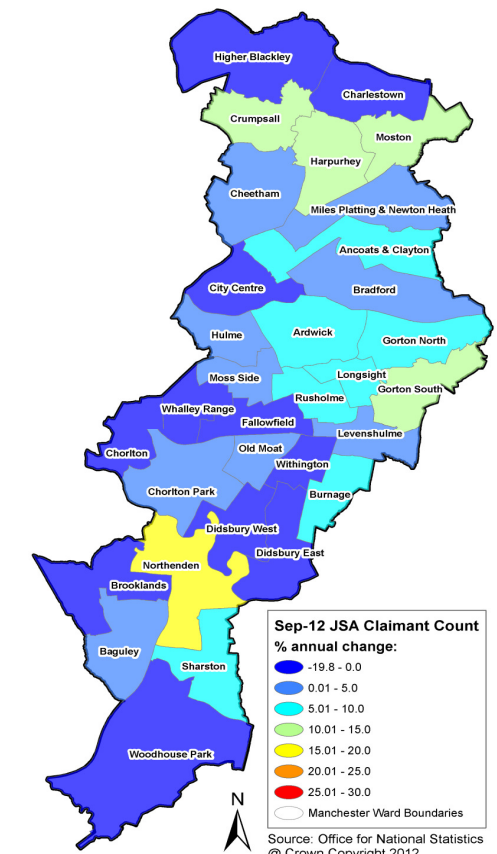
JSA Claimant Count in Comparator Geographies	Sept 2012	Monthly change (Aug 12 to Sep 12)		Annual change (Sep 11 to Sep 12)		Biennial change (Sep 10 to Sep 12)		Pre-recession change (Sep 07 to Sep 12)	
		Number	%	Number	%	Number	%	Number	%
Manchester	20,207	49	↓ 0.2%	757	↓ 3.9%	2,416	↓ 13.6%	9,305	↓ 85.4%
Greater Manchester	84,909	-129	↑ -0.2%	2,442	↓ 3.0%	10,231	↓ 13.7%	42,841	↓ 101.8%
North West	197,652	-1,256	↑ -0.6%	-962	↑ -0.5%	19,476	↓ 10.9%	90,261	↓ 84.0%
UK	1,552,985	-16,941	↑ -1.1%	-25,624	↑ -1.6%	113,384	↓ 7.9%	725,097	↓ 87.6%
Core Cities (excluding Manchester)	148,999	-766	↑ -0.5%	-1,644	↑ -1.1%	13,962	↓ 10.3%	60,202	↓ 67.8%

Source: Office for National Statistics, NOMIS

JSA Claimant Rate by Ward: September 2012



Percentage annual change of JSA Claimant Count by Ward: September 2011 - September 2012



	October 2012	Monthly change (Sep 12 to Oct 12)		Annual change (Oct 11 to Oct 12)		Biennial change (Oct 10 to Oct 12)	
		Number	%	Number	%	Number	%
Number of households claiming Council Tax Benefit	71,228	-343	↑ -0.5%	73	↓ 0.1%	1,842	↓ 2.7%
Number of households claiming Housing Benefit	67,085	-480	↑ -0.7%	398	↓ 0.6%	2,350	↓ 3.6%

Source: MCC Council Tax Register

Work Programme - Payment Groups: June 2011 to April 2012	Number of referrals	Number of attachments	Attachment to referral ratio
Job Seekers Allowance 18 to 24	1,780	1,660	93%
Job Seekers Allowance 25 and over	4,150	3,950	95%
Job Seekers Allowance Early Entrants	2,600	2,480	95%
Job Seekers Allowance Ex-Incapacity Benefit	20	20	100%
Employment & Support Allowance Volunteers	60	40	67%
New Employment & Support Allowance Claimants	580	530	91%
Employment & Support Allowance Ex-Incapacity Benefit	70	50	71%
Incapacity Benefit / Income Support Volunteers	20	20	100%
Job Seekers Allowance Prison Leavers ***	50	20	40%
Total	9,340	8,770	94%

*** New Payment Group included since February 2012.

Source: DWP - Information, Governance and Security Directorate (IGS)

Appendix - Guide to interpreting the 'Real Time Economy Dashboard'

The dashboard shows the **percentage change** of a measure's result from a certain period in the past to the latest result that is available.

For measures where results are reported as numbers the percentage change is displayed, i.e. if the result has increased by one third of its original value this is a % change of 33%.

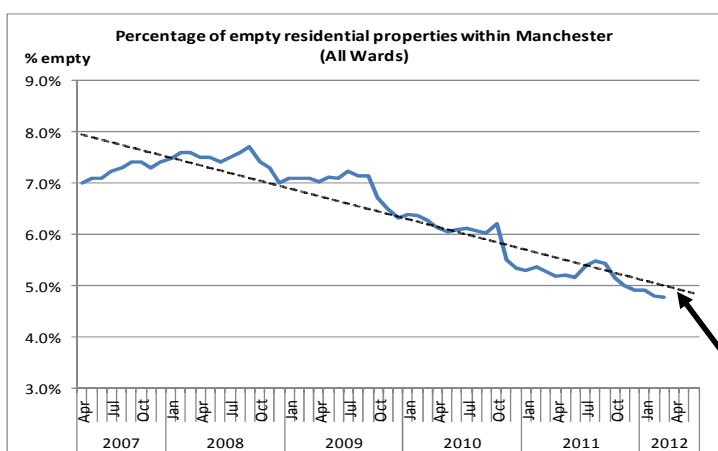
The percentage change indicates the extent to which the **measure's result** has increased or decreased over time.

For measures where results are reported as percentages the percentage point change is displayed, i.e. if a result has increased from 5% to 7% the percentage point change would be 2%. These measures are identified by a 'pp' symbol on the right-hand side of the table.

TOURISM							
Measure	Latest result available	Latest monthly result	Monthly change (%)	Annual change (%)	Biennial change (%)	Change since Jan 2009 (%)	
Percentage of available City Centre hotel rooms that were sold during the month	Jan-12	59%	↓ -11.0%	↔ 0.0%	↓ -1.0%	not available	pp
Percentage of available Greater Manchester hotel rooms that were sold during the month	Jan-12	60%	↓ -8.0%	↑ 1.0%	↑ 1.0%	not available	pp
YTD count of terminal passengers at Manchester Airport	Feb-12	17,766,152	↑ 7.1%	↑ 7.5%	↑ 4.4%	↓ -0.9%	
YTD count of aircraft movements at Manchester Airport	Feb-12	135,069	↑ 8.1%	↑ 4.8%	↑ 0.6%	↓ -8.9%	

The **direction of travel** in terms of performance is shown next to each percentage change result. An upward arrow demonstrates good performance. Good performance may be indicated by a positive or negative percentage change.

For **'hotel occupancy'** an increase in the measures result (positive percentage change) is desirable. So if the percentage change is positive, an upward arrow will be displayed to show good performance. If the percentage change was negative, then a downward arrow would be displayed.



However, for **'NEET Rate'**, a decrease in the measures result (negative percentage change) is desirable. So if the percentage change is negative, an upward arrow will be displayed to show good performance. If the percentage change was positive then a downward arrow would be displayed.

The historical results of measures are not shown in the table. However, for certain measures, trend graphs do show the actual results over past years and project future performance using performance trend lines – the performance trend line is displayed as a dotted line on the graph.

Measure Definitions

Title of Measure	Desired direction of travel & (% change)	Definition of Measure	Data Source
Average Annual Prime Retail Rents in Manchester (£ per sq Ft.)	INCREASE (+)	The data relates to the whole of Manchester, but prime rents will be heavily focused on the city centre because that's where the highest rents are found. Prime rents essentially relate to the headline rent being achieved for a particular type of space in an area. CBRE defines prime retail rents as "the typical 'achievable' open market headline rent which an international retail chain would be expected to pay for a ground floor retail unit (either high street or shopping centre depending on the market) of up to 200 sq. m of the highest quality and specification and in the best location in a given market."	Cushman and Wakefield Marketbeat UK Reports
Average Annual Prime Office Rents in Manchester (£ per sq Ft.)	INCREASE (+)	The data relates to the whole of Manchester, but prime rents will be heavily focused on the city centre because that's where the highest rents are found. Prime rents essentially relate to the headline rent being achieved for a particular type of space in an area. Jones Lang Lasalle state that for offices "Prime Rent represents the top open-market rent that could be expected for a notional unit of the highest quality and specification in the best location in a market, as at the survey date. The rent quoted normally reflects prime units of over 500 sq. m of lettable floorspace, which excludes rents that represent a premium level paid for a small quantity of space."	Cushman and Wakefield Marketbeat UK Reports
Number of commercial planning applications submitted during the month.	INCREASE (+)	Number of commercial planning applications submitted during the month. This data represents the number of commercial planning applications, defined as floor space greater than 1,000sqm or a site area of 1 hectare or larger, submitted to Manchester City Council's Planning Department during each month. The latest month's figures are always reported as provisional and are subject to revision the following month.	Manchester City Council Planning Department
Percentage of business premises recorded as occupied.	INCREASE (+)	The proportion of all business premises recorded as occupied on the National Non-Domestic Rates (NNDR) system, in the Manchester local authority area, at the time of the snapshot count. N.B. The denominator for this indicator is the total number of business premises, in the Manchester local authority area, that are recorded on the NNDR system at the time of the snapshot count (1st of the calendar month). Some properties are recorded as "void" on the NNDR system. These are properties that may be occupied or unoccupied but where business rates have not been requested because a responsible owner or occupier cannot be identified. The number of void properties will fluctuate dependant upon the resources put to tracing responsible parties. Void, unoccupied and occupied premises are included in the count of total number of business premises (denominator).	Business Rates System (NNDR), Manchester City Council
Total Monthly Footfall at Manchester Markets	INCREASE (+)	The combined monthly footfall figures from Arndale, Gorton and Wythenshawe markets, and Sunday Market and Car Boot footfall figures.	Manchester Markets, Manchester City Council
Monthly Footfall in the City Centre	INCREASE (+)	The trends reported are year on year comparisons based on the combined monthly footfall figures from the four city centre location footfall counters (based at New Cathedral St, Market St, King St, Exchange Square). Actual footfall figures are commercially sensitive and therefore not published. N.B. Some months represent 5 weeks of footfall figures whereas other months represent 4 weeks of footfall figures.	CITYCO (SpringBoard Reports)
Apprenticeship Starts	INCREASE (+)	Apprenticeships are paid jobs that incorporate on- and off-the-job training leading to nationally recognised qualifications. As an employee, Apprentices earn as they learn and gain practical skills in the workplace. Apprenticeship starts monitor the number of apprenticeships started per period over the academic year. An apprentice must remain on a programme for a minimum length of time (dependent on the total length of the programme) before they are counted for monitoring purposes. N.B. This is broken down by age groups (under 19, 19-24, 25 and over)	The National Apprenticeship Data Service (Quarterly Reports)
Apprenticeship Achievements: All Ages	INCREASE (+)	Apprenticeships are paid jobs that incorporate on- and off-the-job training leading to nationally recognised qualifications. As an employee, Apprentices earn as they learn and gain practical skills in the workplace. Apprenticeship achievements measure the number of apprentices who have completed an apprenticeship per period over the academic year (for all age groups).	The National Apprenticeship Data Service (Quarterly Reports)
Number of new vacancies notified to Job Centre Plus within the month	INCREASE (+)	The number of new vacancies in Manchester that the Job Centre Plus has been notified of in each standardised 4.33 week month. N.B. The Jobcentre Plus vacancies series do not provide comprehensive measures relating to all vacancies in the economy. The proportion of vacancies which are notified by employers varies over time, according to the occupation and industry of the vacancies and also by geographical area. Therefore the data should not be relied upon as an accurate indicator of changes in labour market conditions over time.	Office of National Statistics (NOMIS)
Percentage of empty residential properties within Manchester	DECREASE (-)	The percentage of properties on the council tax database (within Manchester ward boundaries) that are empty at the time of the monthly snapshot count (all tenures).	Council Tax Database, Manchester City Council
Median average house prices of properties sold within the month	INCREASE (+)	The median average price paid for properties sold within the month, reported on The Land Registry website. http://www.landregistry.gov.uk/public/information/public-data/price-paid-data N.B. Partial data is reported for the most recent month available, this is due to a lag in the number of sales being recorded.	The Land Registry

Measure Definitions

Title of Measure	Desired direction of travel & (% change)	Definition of Measure	Data Source
Number of properties registered as sold within the month by The Land Registry	INCREASE (+)	The number of properties that are recorded as being sold within the within the reporting month by HM Land Registry. N.B. The availability of data is lagged due to the delay in recording sales for each month.	The Land Registry
Average asking rents for 2 bed apartments in Manchester (£ per calendar month)	INCREASE (+)	Average asking rents per calendar month for 2 bedroom apartments advertised during a weekly snapshot (the first week of the quarter). Data is collated from all estate agents with an online presence (i.e. they advertise properties on the internet).	Estate Agent Listings
Number of available 2 bed apartments in Manchester	INCREASE (+)	Total number of 2 bedroom apartments available for rent during a weekly snapshot (the first week of the quarter). Data is collated from all estate agents with an online presence (i.e. they advertise properties on the internet).	Estate Agent Listings
Number of new registrations on the housing register	DECREASE (-)	The number of new registrations on the housing register (waiting list for Council and Housing Association properties) within the month	Civica UHT System, Manchester City Council
City Centre hotel occupancy rate during the month	INCREASE (+)	The percentage of available hotel rooms that were sold during the month for a sample of 26 City Centre hotels Each hotel counts their available rooms (hotel capacity) and sold rooms on a daily basis. The daily counts are summed to produce monthly figures for each hotel. These monthly figures are combined to allow an overall % occupancy figure to be calculated.	STR Global (provided by Visit Manchester)
Greater Manchester hotel occupancy rate during the month	INCREASE (+)	The percentage of available hotel rooms that were sold during the month for a sample of 64 Greater Manchester hotels Each hotel counts their available rooms (hotel capacity) and sold rooms on a daily basis. The daily counts are summed to produce monthly figures for each hotel. These monthly figures are combined to allow an overall % occupancy figure to be calculated.	STR Global (provided by Visit Manchester)
Monthly count of passengers at Manchester Airport	INCREASE (+)	The monthly count of 'terminal and transit passengers' at Manchester Airport. Terminal passengers are those whose final destination is the airport at which they are recorded. Transit passengers are those who are using each airport as a point of interchange, and each airport is not their final destination. N.B. Due to seasonal variation only data from the same month each year can be meaningfully compared	Civil Aviation Authority (Table 9, CAA Airport Statistics)
Monthly count of aircraft movements at Manchester Airport	INCREASE (+)	The monthly count of 'aircraft movements' at Manchester Airport. Figures include passenger and non-passenger flights. Passenger flights include all scheduled and charter passenger aircraft movements at each airport to or from the EU, other international areas and within the UK. N.B. Due to seasonal variation only data from the same month each year can be meaningfully compared	Civil Aviation Authority (Table 5, CAA Airport Statistics)
JSA Claimant Count	DECREASE (-)	JSA claimant count records the number of people claiming Jobseekers Allowance (JSA) and National Insurance credits at Jobcentre Plus local offices. People claiming JSA must declare that they are out of work, capable of, available for and actively seeking work during the week in which the claim is made. The ONS claimant count includes JSA claims that are live on the second Thursday of each month.	Office of National Statistics (NOMIS)
Unemployment Rate	DECREASE (-)	Unemployment rate figures express the number of Job Seekers Allowance claimants resident in an area as a percentage of the population aged 16-64 resident in that area.	Office of National Statistics (NOMIS)
Numbers flowing onto JSA	DECREASE (-)	On-flows show the number of new people who have started to claim Job Seekers Allowance since the previous count. Flows are standardised to a 4.33 week month.	Office of National Statistics (NOMIS)
Numbers flowing off JSA	INCREASE (+)	Off-flows count the number of people who have now stopped claiming Job Seekers Allowance since the previous count. Flows are standardised to a 4.33 week month.	Office of National Statistics (NOMIS)
Number of 18-24 year old JSA claimants (total, duration of claim, off-flows)	DECREASE (-)	Total number of Job Seekers Allowance claimants aged 18-24 in Manchester as at the time of the monthly snapshot count. Flows are standardised to a 4.33 week month. Sub categories include those claiming for 6-12 months, those claiming for over 12 months and long-term claimants that have now stopped claiming JSA since the previous count.	Office of National Statistics (NOMIS)
JSA Claimant Count (DWP/NOMIS)	DECREASE (-)	JSA claimant count records the number of people claiming Jobseekers Allowance (JSA) and National Insurance credits at Jobcentre Plus local offices. People claiming JSA must declare that they are out of work, capable of, available for and actively seeking work during the week in which the claim is made. The DWP data counts JSA claims that are live on the last day of the month. Benefits are arranged hierarchically and claimants are assigned to the topmost benefit which they receive, in the order: JSA, ESA / IB, LPIS, Other.	Department of Work & Pensions (NOMIS)
Employment and Support Allowance / Incapacity Benefit	DECREASE (-)	Employment and Support Allowance / Incapacity Benefit provides financial help to people who are unable to work because of illness or disability. It also provides personalised support to those who are able to work. Benefits are arranged hierarchically and claimants are assigned to the topmost benefit which they receive, in the order: JSA, ESA / IB, LPIS, Other.	Department of Work & Pensions (NOMIS)
Lone Parent Income Support	DECREASE (-)	Lone Parent Income Support (LPIS) is a benefit for parents on a low income with a child under 16 and no partner. Benefits are arranged hierarchically and claimants are assigned to the topmost benefit which they receive, in the order: JSA, ESA / IB, LPIS, Other.	Department of Work & Pensions (NOMIS)
Others on income related benefit	DECREASE (-)	Other income related benefits include other income support (including IS Disability Premium) and pension credits. Benefits are arranged hierarchically and claimants are assigned to the topmost benefit which they receive, in the order: JSA, ESA / IB, LPIS, Other.	Department of Work & Pensions (NOMIS)

Measure Definitions			
Title of Measure	Desired direction of travel & (% change)	Definition of Measure	Data Source
Total number of residents on out of work benefits	DECREASE (-)	A quarterly snapshot of benefit claimants using DWP's Work and Pensions Longitudinal Study (WPLS). This data is based on 100% of claimants. Key out-of-work benefits consists of the groups: job seekers, employment and support allowance / incapacity benefit, lone parent income support and others on income related benefits. These groups have been chosen to best represent a count of all those benefit recipients who cannot be in full-time employment as part of their condition of entitlement. Figures are not seasonally adjusted and any comparisons should be made year on year.	Department of Work & Pensions (NOMIS)
Percentage of residents on out of work benefits	DECREASE (-)	Sum of JSA claimant count, ESA/IB, Lone Parent, Others on income related benefit as a proportion of the working age (16-64) resident population.	Department of Work & Pensions (NOMIS)
NEET Rate	DECREASE (-)	The percentage of young people on the Connexions database, residing in Manchester, who are not in education, employment, or training. NEET is calculated as follows: $NEET / (NEET + EET)$. EET does not include young people in custody or asylum seekers and refugees, neither does it include unknowns. N.B. Month on month comparisons are not valid because of the seasonal nature of the data. Due to changes in national reporting requirements the cohort for NEET is now 16-18 year olds, plus those who turn 19 during the academic year. Monthly NEET figures are indicative, official NEET figures are released annually in November.	Connexions
Unknown NEET Rate	DECREASE (-)	Unknown NEET rate is calculated as percentage of the total cohort minus refugees and asylum seekers. Full cohort is everyone regardless of their destination. Unknown is calculated as follows: $Total\ cohort - (NEET + EET + refugees + asylum\ seekers) / Total\ cohort$	Connexions
Number of households claiming Council Tax Benefit	DECREASE (-)	The number of households claiming and receiving Council Tax Benefit at the time of the monthly snapshot count (2nd of the month).	Academy, Manchester City Council Revenue and Benefits
Number of households claiming Housing Benefit	DECREASE (-)	The number of households claiming and receiving Housing Benefit at the time of the monthly snapshot count (2nd of the month).	Academy - Manchester City Council Revenue and Benefits
Work Programme - Number of referrals	INCREASE (+)	Number of work programme referrals by JobCentre Plus broken down by benefit payment group. The Work Programme is an integrated package of support, providing personalised work-focused help for a wide range of customers delivered by public, private and voluntary sector organisations, working under contract to DWP. These organisations will tailor services to what works best for individual customers in helping them back in to sustained work.	Department of Work & Pensions (IGS)
Work Programme - Number of attachments	INCREASE (+)	Number of work programme attachments broken down by benefit payment group. An attachment is defined as the date of the first engagement activity between a provider and the claimant. Following the referral, providers will engage with the claimant; this involves conducting specified 'attachment activity' with the claimant, and the date the activity takes place is recorded on the payment system by the provider (this is the closest proxy for a 'start' to the Work Programme).	Department of Work & Pensions (IGS)
Work Programme - Attachment - Referral ratio	INCREASE (+)	Proportion of work programme referrals which resulted in an attachment. Referrals are all those eligible claimants who are referred to the Work Programme. The claimant remains on the Work Programme for 104 weeks from that date. Attachment is the point from which a provider engages and works with a claimant. There will be a proportion of claimants who either sign off benefit or move into work after referral but before the point which the provider seeks to actively engage. Therefore the number of attachments will be slightly lower than the number of referrals. If a claimant who has not been attached to the Work Programme makes a further claim to benefit over the 104 week period, then the provider will engage with and attach the claimant at this point.	Department of Work & Pensions (IGS)

**Economy Scrutiny Committee
Work Programme – November 2012**

Wednesday 14 November 2012, 10.00am (Report deadline Friday 2 November 2012)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Update on the Recommendations of the Business Start Up Task and Finish Group	<p>To request a report providing the Committee with an update of the recommendations made by the Business Start Up Task and Finish Group.</p> <p>To include an update on the Committee's recommendation that the Council works with the Royal Bank of Scotland and other banks in the region to develop the following ideas:</p> <ul style="list-style-type: none"> • Setting up drop in centres and business hubs to provide easier access for potential applicants for lending to RBS staff and expert advice. • Working more closely with the Council in local communities to identify ways to engage with people interested in setting up a business and established businesses which might benefit from working more closely with a bank. <p>To also include information on the support provided to people with disabilities to become self employed and how successful this support is.</p>	Councillor Sue Murphy	Angela Harrington	<p>See the reports and minutes of the Business Start Up Task and Finish Group.</p> <p>Date to be confirmed (February 2013)</p> <p>See minutes from July 2012 (ESC/12/13)</p> <p>See September 2012 minutes</p>
Manchester Business Survey	To provide an update on the work to follow up on the 2011 Manchester Business Survey and the Business Growth Hub. To include feedback from the task group	Councillor Richard Leese	Sara Todd Angela Harrington	See November 2011 minutes

	of the Work and Skills Partnership that was established to respond to the issues raised in the 2011 Manchester Business Survey.			
Manchester Growth Hub	To provide an update on the work to follow up on the Business Growth Hub.	Councillor Richard Leese	Sara Todd Angela Harrington	See November 2011 minutes
Overview Report	To include the most recent Real Time Economy Dashboard.	Councillor Richard Leese	Sara Todd	

Wednesday 12 December 2012, 10.00am (Report deadline Friday 30 November 2012)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Accessing Economic Benefits	<p>To receive a report on the data of the effect that economic changes and improves have on residents in Manchester, with a breakdown by ward. To include, if possible, detailed employment data, including:</p> <ul style="list-style-type: none"> • the number of jobs being created; • the skill level of jobs being created; • whether they are full or part time; • what proportion of them are being filled by Manchester residents; • what work is being done to ensure that Manchester residents have the necessary skill levels to access the jobs being created, including work in schools at primary and secondary level and further education colleges. 	Councillor Leese	Sara Todd Angela Harrington	<p>See July 2012 Minutes</p> <p>Date to be confirmed – to be submitted when the data requested is available.</p>

	<p>To use the data provided by the 2011 Census, when the detailed information is available.</p> <p>To also investigate in detail a case study of the ongoing impact that one or two major investments. To track this over a period of time. To include:</p> <ul style="list-style-type: none"> • Number of jobs created; • What skill level the jobs are being created at • Proportion of jobs being filled by Manchester residents, and at what skill level; • What work the major develop is doing with the local community to encourage residents to become its employees; • In terms of impact on local residents and the local economy, which aspects of the development are generally true of large developments and which aspects are unusual or unique. <p>To also include information requested by the Committee in February 2012: Details on the figures for the number of jobs that would be created in the city centre by 2015, including a break down of the number created by each new development.</p>			<p>See February 2012 minutes</p>
Community Budgets	<p>To receive a report on how community budgets are supporting people to become economically independent and developing skills in local people. To provide an assessment of the wider impact that community budgets have on the local economy.</p>	Councillor Richard Leese	Geoff Little Kate Wareham	See July 2012 minutes
Credit Unions and “Pay Day” Loans	<p>To look at the role of credit unions and banks in supporting people to avoid using high interest loans. To include access to advice and how the Council</p>	Councillor Sue Murphy	Angela Harrington Hazel	To invite members of Communities Scrutiny Committee

	ensures people know where to access it. To consider whether the Council can introduce ways of reducing the number of high street premises offering high interest “pay day” loans.		Summers Mike Gorman	
Apprenticeships	To receive a report on the activities that Manchester City Council undertakes to support apprenticeships, including: <ul style="list-style-type: none"> • direct employment of apprentices; • indirect employment of apprentices through Manchester City Council contracts; • influencing other organisations to hire apprentices; • support, advice and training for apprentices; • The work taking place on a Greater Manchester level; • The type and size of businesses taking on apprentices, including identification of the ten biggest employers of apprentices and the number of apprentices they employ; • A case study of the Sharp Futures apprenticeship model; • Information on apprenticeships in small and medium enterprises. 	Councillor Sue Murphy	Sara Todd	To invite some apprentices to the meeting to give their perspective on being an apprentice.
Overview Report				

Wednesday 9 January 2013, 10.00am (Report deadline Thursday 27 December 2012)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Limiting Hot Food Outlets and Off	To undertake a cross Council policy review of the number of hot food outlets and off licenses, to	Councillor Nigel	Sara Todd Julie	See minutes from October 2011 and

Licenses	<p>determine a way to limit the number of these types of premises in a given area of the city. To consider current planning and licensing policy and regulations and investigate creative approaches to determine a way in which a cap can be introduced. To request that this review take into account:</p> <ul style="list-style-type: none"> • the effect of the Localism Bill; • the Council's future statutory responsibility for Public Health. <p>To request that a report is submitted to a future meeting of the Committee detailing this investigation and proposals for changes to the relevant policies.</p>	Murphy	Roscoe Jenette Hicks	March 2012.
The Portas Review	To receive a report on the Portas Review, published December 2011, and the implications in Manchester of the outcomes and recommendations of the review.	Councillor Richard Leese	Sara Todd	See minutes of the Business Start Up Task and Finish Group on 4 January 2012
Update on Recruitment and Retention of Graduates in Manchester	To receive an update on graduate recruitment and retention in Manchester, following the development of better indicators.	Councillor Sue Murphy	Graham Pinfield Thorsten Mayer	To be scheduled in 2013
Impact of Raising the Tuition Fees	To look at the impact of raising the limit of tuition fees to £9000. To consider the impact on universities in the city, and young people/	Councillor Sue Murphy	Angela Harrington	Referred by the Young People and Children Scrutiny Committee To be scheduled in 2013
Overview Report				

Wednesday 6 February 2013, 10.00am (Report deadline Friday 25 January 2012)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Access to Finance Update	To update the Committee on progress with the measures in place to support businesses to access finance in Manchester. To include: <ul style="list-style-type: none"> the impact of the measures outlined in the report the Committee received in October 2011 information on the effect of Project Merlin in Manchester. 	Councillor Richard Leese	Sara Todd	Date to be confirmed To invite the regional officer of the Bank of England to the meeting See October 2011 minutes
Digital Strategy for Manchester	To look at the development of the Digital Strategy for Manchester and the work of the Manchester Digital Development Agency. To focus on: <ul style="list-style-type: none"> how the skills development of residents across the city is being supported; the work being done in schools and colleges to ensure Manchester residents have digital skills relevant to the modern labour market. 	Councillor Nigel Murphy	Dave Carter	See July 2012 minutes
The 'greening' of the Greater Manchester Strategy	To request a report on the ways in which the Greater Manchester Strategy takes account of environmental issues.	Councillor Richard Leese	Angela Harrington Richard Sharland	See June 2012 minutes.
Localism Act	What impact is the Localism Act expected to have on employment and skills following its enactment? In what ways does the Localism Act provide the opportunity to drive local economic growth and how is the Council maximising this? To include how use of Assets of Community Value and Community Right to Buy in the context of driving local	Councillor Sue Murphy	Sara Todd	

	economic growth.			
Overview Report				

February 2013 (Special meeting) – date and time to be confirmed

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Core Business Plan	To consider the aspects of the Core Business Plan that relate to the Committee's remit	Councillor Richard Leese Councillor Jeff Smith	Sara Todd Carol Culley	

Wednesday 6 March 2013, 10.00am (Report deadline Friday 22 March 2012)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Overview Report				

Items To be Scheduled

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Business Rates	<ul style="list-style-type: none"> To look at the support and advice provided to businesses in paying business rates; 	Councillor Richard	Sara Todd Julie Price	

	<ul style="list-style-type: none"> To look at the impact that business rates have on the viability of small businesses and the impact of this in Manchester. To look at ways in which the level at which business rates are set is determined, and whether it would be possible for the Council to have any influence over them. 	Leese		
Manchester Adult Education Service	To provide an update on the changes taking place to the Manchester Adult Education Service when it is clear what the developments will be	Councillor Sue Murphy	Julie Rushton	
Youth Employment Strategy and Action Plan	To request a report on the youth employment strategy and the youth employment action plan.	Councillor Sue Murphy	Tony Decrop	See July and October 2012 minutes
Bus Providers	To request a report on the changes to powers for bus operators that were introduced in the Greater Manchester City Deal.	Councillor Nigel Murphy	Jessica Bowles	To invite a representative from Transport for Greater Manchester to the meeting.
Greater Manchester City Deal	<p>To monitor the implementation of the Greater Manchester City Deal and the impact that it has on the residents of Manchester.</p> <p>To include detail of how the City Deal is used to address challenges in the city in a proactive way. To focus on what funding is available from where and where it is being used.</p>	Councillor Richard Leese	Jessica Bowles	Date to be scheduled (January or February 2013)
Item for Information – Update on Recommendations	To receive an item for information that provides an update on how the recommendations from the June 2012 meeting of the Committee have been taken forward.	Councillor Nigel Murphy Councillor Richard Leese	Angela Harrington Richard Sharland Michael O’Doherty	See June 2012 minutes.

			Eleanor Fort	
Update on the Work Programme	<p>To receive an update on the Work Programme and the impact it is having on unemployment in the city. To consider once more data about the Work Programme is available.</p> <p>To include focus on how Job Centre Plus and Prime Contractors of the Work Programme are engaging with employers to encourage them to employ people from different backgrounds and with different abilities, for example people with disabilities.</p>	Councillor Sue Murphy	<p>Angela Harrington</p> <p>Representatives from Jobcentre Plus and the prime contractors.</p>	<p>Date to be confirmed (January 2013)</p> <p>See September 2012 minutes.</p>
Family Poverty Strategy – Follow up recommendations	At its meeting in September 2012 the Committee discussed the proposed Family Poverty Strategy prior to its submission to the Executive. The Committee made a number of recommendations about the strategy and how it is implemented. To request a report providing an update on the implementation of the plan and how the recommendations have been taken forward.	Councillor Sue Murphy Councillor Afzal Khan	Sara Todd Mike Livingstone David Regan	See September 2012 minutes
The Christmas Economy	<p>To receive a report on the Christmas Economy and the Council's role in maximising the potential for economic benefit in the city. To include:</p> <ul style="list-style-type: none"> • Detail on the city centre and how it has developed over the last few years; • A focus on how district centres maximise can and do maximise their economic potential; • Case studies of two or more district centres showing at least one that is effective at maximising potential and one that could be improved. 	Councillor Richard Leese	Sara Todd Pat Bartoli Angela Harrington	See October 2012 minutes
Careers Advice and Guidance	To receive a report following up on the issues raised when careers advice was discussed in the October 2012 meeting. To include:	Councillor Sue Murphy	Tony Decrop Jenny	See October 2012 minutes

	<ul style="list-style-type: none"> • How further education colleges are involved; • In what ways is a universal service being provided; • Differences in the service offered in different further and higher education institutions; • How are the options for different careers presented to young people; • How is the independent advice informed by the economic climate, labour market, options available, particularly locally. • How is careers advice delivered in other core cities, and how can Manchester learn from them. • The impact of the loss of the Education Maintenance Allowance on this subject. 	Councillor Afzal Khan	Andrews Angela Harrington	To invite representatives from Manchester Solutions to the meeting.
Impact of Minor Infrastructure Projects in Comparison to Regional Growth Fund Grants and Loans	<p>To follow up on the piece of work carried out jointly between the Council and New Economy to analyse the difference between the impact that minor infrastructure projects (such as alleygating schemes and maintenance of roads) and regional growth fund grants and loans targeted at small and medium enterprises on economic issues such as youth employment, jobs and apprenticeships.</p> <p>To include further investigation into the whether the costs of alleygating could be offset by the savings made through prevention of crime, and whether any organisations which would benefit from this could be approached to fund alleygating schemes.</p>	<p>Councillor Richard Leese Councillor Sue Murphy</p> <p>Councillor Bernard Priest</p>	Sara Todd John Holden, New Economy	<p>See October minutes</p> <p>Councillor Simcock leading on this work with New Economy</p> <p>To invite the Chair of Neighbourhoods Scrutiny Committee</p>
The Role of Medical Research in Supporting Economic Growth	To invite Professor Ian Jacobs, Vice-President and Dean of the Faculty of Medical and Human Sciences at Manchester University, to the Committee to provide a presentation on the role that medical research has in	Councillor Richard Leese	Professor Ian Jacobs	See October 2012 minutes

	supporting economic growth across Greater Manchester.			
Impact of the funding cuts to the Third Sector	<p>This report will provide a detailed analysis of the impact of budget reductions to third sector organisations in Manchester. To include:</p> <ul style="list-style-type: none"> • The impact within the context of both the Council's reductions in funding of organisations and funding from alternative sources; • Feedback of organisations on the process by which the Council made the decisions on budgets; • The wider impact on the local economy, skills and employment of these changes. 	Councillor S Murphy	Geoff Little Jacquie O'Neil	<p>To be scheduled for early 2013</p> <p>See November 2011 minutes</p>
Greater Manchester Strategy	To receive a report on the updated Greater Manchester Strategy. The Greater Manchester Strategy is being refreshed by the Greater Manchester Combined Authority following an independent piece of work based on improved economic indicators.	Councillor Richard Leese	Sara Todd	<p>To be scheduled following agreement of the refresh by the GMCA</p> <p>See March 2012 minutes</p>
Links between businesses and education	<p>To look at the links between businesses and education in Manchester.</p> <p>To identify places where the links have led to stronger economic growth and to include examples of best practice from around the world.</p> <p>To include how the practices in Manchester are being influenced by such examples of best practice and how they can be improved.</p>	Councillor Sue Murphy	Angela Harrington	